

## What you need to know about storage

1. Determine amount of space reqd. Refer to the space calculator on our website. Or just give us a call on 06 8673233 and we would be more than happy to assist you.
2. Complete contract. Key points:
  - No contract, no storage.
  - Person signing must take responsibility for goods stored.
  - Adequate ID must be provided.
  - Goods must be insured by the storer
3. Rent is paid monthly in advance. Payment options: Eftpos, automatic payment, cheque, cash.
4. Pay \$50 deposit (bond). This is fully refunded provided all terms of contract have been met.
5. Storer provides their own padlock. Self Storage Gisborne have padlocks available to purchase.
6. No dangerous or illegal goods whatsoever to be stored.
7. Access cards: Upon signing contract, storers are issued with their own access card in to the facility.
8. Access hours are 6am - 10pm, 7 days per week.
9. Upon terminating storage, key points:
  - 7 days notice, by phone, email or in writing, to terminate contract must be provided.
  - Unit to be clean and free of any rubbish.
  - Any damage of unit to be reported.

Nothing in this notice affects or prejudices the rights of Self Storage Gisborne Ltd or the storer as set out in the Terms and Conditions of the license agreement.

### We have 2 great locations

107 Disraeli Street

75 Main road Makaraka  
(opposite Racecourse)

### For all enquiries

phone 06 867 3233 or email  
[info@selfstoragegisborne.co.nz](mailto:info@selfstoragegisborne.co.nz)

## Security and protection

Self Storage Gisborne has two purpose built facilities to ensure your goods are protected in clean, dry, well ventilated units, 24 hours a day, 7 days a week.

We have invested heavily in state-of-the-art security systems and procedures to offer you complete peace of mind when storing your belongings with us. Our computer controlled access systems are linked to an electronic door, ensuring only authorised people have access. Any unauthorised access is immediately detected and the alarm activated.

**Smoke alarms** - Smoke detectors have been installed to ensure early detection if there is a problem. These are monitored 24/7. Self Storage Gisborne is a non smoking site.

**CCTV Systems** - Cameras have been strategically placed in and outside the facility to help us keep an eye on things. The images are recorded and retained for a period to provide added security.

**Security Alarms** - to detect any unauthorised access.



[www.selfstoragegisborne.co.nz](http://www.selfstoragegisborne.co.nz)

## What you need to know about storage

Storage? Ph 8673233



• Secure Storage Units • Container Hire • Boxes / Packaging

Phone 867 3233 Main Office 107 Disraeli St

GISBORNE  
storage



## Helpful Hints for Better Storage

1. Spray furniture with good polish beforehand.
2. The use of quality cartons, tea chests, bubble wrap, plastic covers will maintain & protect your goods whilst in storage.
3. It is best to cover all your effects (once they are in the unit) with old sheets, blankets or towels especially if you are storing for an extended period of time.
4. During humid summer and damp winter months we recommend that you use a moisture absorber in your unit, especially if you are storing sensitive equipment.
5. Defrost, dry and clean refrigerators and freezers before storing and leave doors ajar. A deodoriser placed inside is also a good idea to maintain freshness.
6. Drain water from washing machine hoses and tape them to the back of the machine.
7. Mark hoses "hot" or "cold" if not indicated.
8. Any damage caused by water leakage to adjoining storage units will be charged to your account.
9. Wrap breakables (China/Crystal) individually in bubble wrap or paper, packing them tightly into a strong box or tea chest.
10. Fill gaps with crumpled paper to prevent items moving around.
11. Mark the box **FRAGILE** and store carefully so that it cannot fall down. Do not place anything heavy on top.
12. Label and number your cartons in case you have to find something while they are in storage.
13. Wrap mattresses, bed bases and lounge suites with specifically designed plastic covers. Remember mattresses contain moisture!
14. Use cartons, plastic or cloth bags for storing clothing. Place additional pest strips or moth balls inside.
15. Computers, stereos, TV, videos and electrical equipment need special care. The original boxes are highly recommended for packing. However bubble wrap and good quality cartons will do the job. Pack out the gaps. If you are unsure, refer to the manufacturer's manual or consult your retailer.
16. We recommend that you remove batteries from battery-operated appliances and toys to avoid damage from leaking batteries.
17. Keep items off floor for long term storage to improve airflow.



## Customer Health & Safety

- \* Drive with care. Watch out for children and other pedestrians.
- \* Keep passageways and accessways clear at all times.
- \* **NO SMOKING** past this point.
- \* Alcohol prohibited within this facility.
- \* Watch your step.
- \* Report any bad behaviour to management.
- \* Take your rubbish with you.
- \* In an emergency follow exit signs and assemble in yard area in front of office.
- \* For emergencies only, call CSL Security, 8690004.

